

4th CONSORTIUM MEETING

MINUTES OF THE MEETING

Project Acronym:	COOPERA
Project No:	617490-EPP-1-2020-1-MD-EPPKA2-CBHE-SP
WP / Deliverable/ Action:	WP7/D7.2/A7.2.1 – 1st Steering Committee Meetings
Project partner (s)	P1-ASEM/MD
Place/ Date	Online ZOOM meeting – 15.06.2022

1. Welcome from the COOPERA Grant Coordinator – Dr. Olesea SIRBU.
2. OPERATIONAL PLAN

WP1: PREPARATION (Leader: P1-ASEM/MD; Co-Leader: P11-UdL/ES)

A1.2./ Completion of surveys of companies needs for DHE PCUs: **Activity completed.**

A1.2./ Report on companies needs for DHE: **Activity completed.** Report published on TRELLO and COOPERA web page.

WP2: FLEXIBLE AND GENERIC DUAL HIGHER EDUCATION MODEL (DHEM) (Leader:P13-AWSB/PL; Co-Leader: P12-VUM/BG)

A2.1.1/ Formation of Project Working Groups:

- In case of any changes occurred in the composition of the working groups, please the update the working groups and send the official conformation to the coordinating team.

A2.1.2/ Study Visit on DHE:

- **P13-AWSB/PL: 25-29 October 2021 – realised;**
- **SV to P11-UdL/ES: 8-12 Nov 2021 – realised;**
- **SV to P10-DHBW/DE: Online – 28.01.2022 – realised; F2F 03-04 May 2022 – realised;**
- **SV to P12-VUM/BG: 29-02 June 2022 – realised;**

A2.1.3/ Organisation of COOPERA Expert Workshop:

- **2nd EXPERT WORKSHOP** on Dual Higher Education proposed to move to **1-3 November 2022** if all partners agree.
- Project coordinator will send the doodle to confirm the dates;
- 2nd Expert Workshop will be combined with the 2nd F2F Steering Committee meeting. Partners are asked to respond operatively. Separate email on budget availability and nomination of participants for the Workshop and the SCM will be sent in a separate email.

A2.1.3/ Flexible and generic Dual Higher Education Model (DHEM) for Moldova and Ukraine:



- DHE Models prepared and reported by all Moldovan partners;
- The Partner Universities from Ukraine are asked to finalise the elaboration of DHE Models and upload the final version on TRELLO by **5th of July 2022**.

WP3: CREATION OF LEGAL AND OTHER CONDITIONS FOR IMPLEMENTATION OF DHE (Leader: P11-Udl/ES; Co-Leader: P10-DHBW/DE)

A3.1.1/ Formation of the National Policy Task Force Group (NPTFG):

- NPTFG in MD and UA will be updated. Separate email with instructions will be sent in **September 2022**.

A3.1.2/ Elaboration of White Paper on DHE:

- Regulation on DHE adopted in Ukraine adopted at the end of 2021. The COOPERA project partners from Ukraine were actively involved and provided recommendations in form of official letter. Confirmation will be sent via email to the Coordinator.
- Roadmap (including Action Plan) on DHE in Moldova will be elaborated starting from September 2022.

A3.2./ Creating amendments to the Law on Dual Education and Law on Higher Education:

- MD: Law on Dual Education in vocational education already exists and adopted. The separate chapter concerning on Dual Education on Higher education level will be elaborated and adopted by the Ministry of Education.
- UA: Will be discussed during the F2F Steering Committee Meeting in November 2022;

A3.3/ Elaboration of guidelines on DHE implementation:

- Will be discussed during the F2F Steering Committee Meeting in November 2022;

WP4: PILOT TESTING OF THE FLEXIBLE AND GENERIC DHEM (Leader: P10-DHBW/DE; Co-Leaders: P13- AWSB/PL)

A4.1.1/ Identification and conceptual definition of Dual Study Programs:

- All Project Partners are asked to upload the Study Plans endorsed by the Ministry of Education on TRELLO in the corresponding folder on Drive.

A4.1.1/Elaboration and signature of agreements:

- All Project Partners are asked to upload the scanned copies of the Agreements signed with the companies on TRELLO in the corresponding folder on Drive.

A4.2./ Development of training materials:

- Separate email with instructions has been sent. Deadline for submission: **15th August 2022**. Final version of the training materials will be uploaded on TRELLO.

A4.3./ Purchase of equipment:

- MD: Delay in acquisition of equipment because of the change of raise of prices on the market.



- UA: 2 delays: 1st delay in registration of the project for TVA exemption; 2nd delay in change of price and possibility of delivery of goods.
- UA partners will adopt the final list of equipment due to the changes caused by the War and will send to the Grant Coordinator for approval; The changes will be in quantity of goods already authorized in order to avoid the request for authorization from EACEA.
- Authorization of the equipment list from EACEA is needed ONLY in case new items are added to the previously approved list. In case of increase/decrease of quantity of items, no authorization is needed.
- In July 2022 the adopted list of equipment will be sent to the Ministry of Education for approval. The procurement is planned for September 2022.

A4.4./ Piloting of Dual Study Programs:

- Each MD and UA Partner has a budget of 5.000 EUR for promotion of the Dual Study programs. The budget must be divided for two academic years. The materials may include any promotional instruments such as spot video, advertisement on radio or TV channels, mass media advertisement, any printing materials.
 - o Partners, planning to start the piloting in 2022-2023 academic year have to start the promotional campaign.
- All MD partners start piloting of the DHE Study Programs in **September 2022**;
- UA partners: Taken into account that in 2021 the regulation of Dual Education was adopted in Ukraine, all COOPERA project partners from Ukraine already know how to implement the DHE models selected. Due to the problems caused by war, some partners from Ukraine will not be able to start piloting of the Dual Study programming in the upcoming academic year 2022-2023.
 - o P6-KROK and P8-ONEU plan to start piloting in **October 2022**.
 - o Due to the complete destruction of the university building of P7-KKNU and the Kharkiv city in general as a result of the War, the piloting of the DHE programs will not be possible this academic year.

WP5: QUALITY ASSURANCE AND MONITORING (Leader: P14-EPDRI/SI)

Quality assurance will be starting from September 2022.

WP6: DISSEMINATION, EXPLOITATION & SUSTAINABILITY (Leader: P12-VUM/BG; Co-Leaders: P1-ASEM/MD)

A6.1.1/ Defining exploitation plan:

- The final version of the exploitation plan will be available in **September 2022**.

A6.2./ National mass-media dissemination: Special attention must be paid at national level, by publishing on national newspapers.

A6.3.1/ University's level dissemination events: Each MD and UA HEIs will organize at least One dissemination event (conference, seminar) on project's related issues.

A6.3.2/ Institutional mass-media dissemination: The conformation of the institutional dissemination (institutional web page, Facebook, newspaper, etc.) must be kept. The link must be provided during the dissemination report.



A6.4./Preparation of dissemination and sustainability reports:

- Taken into account, that the dissemination calendars for the 15.01.2022-14.07.2022 were not submitted by all partners, we will ask all project partners to provide the dissemination calendars for the entire year.
- Please, submit the Dissemination Calendars from the 15.01.2022 – 14.01.2023 by July 15th, 2022 using the template provided. All the questions can be addressed to the COOPERA Dissemination manager via email.
- When planning your dissemination activities, please make sure the information is dissemination on NATIONAL, INSTITUTIONAL and INTERNATIONAL levels and the dissemination rules are respected!

WP7: PROJECT MANAGEMENT (Leader: P1-ASEM/MD)

A7.2.1./ Steering committee meeting:

- **2nd F2F STEERING COMMITTEE MEETING** will be realized in **Chisinau** and combined with 2nd Expert Workshop. The event is planned for **November 1-3, 2022**. Doodle will be sent for confirmation of the date.

A7.3.1/ Elaboration of trimestral reports (R1-R6):

- In case the 1st trimestral report was not submitted by your institution, please do so by **5th July 2022**. All examples and templates are available on TRELLO.

A7.3.2/ Elaboration of Progress report:

- The Progress Report must be submitted to EACEA by in **September 2022**.
- All Project Partners will be asked to submit the progress report on completion of the activities within the project. Separate email will be sent by the coordinator with instructions. The report must be completed and sent by **5th July 2022**.
- When reporting on-going activity please include the current stage you are at the moment of reporting.

3. CLOSING AND THANKS.